**<Your company logo>**

**<Your company name>**

Communication for T-28



Template provided by the

AWS Large Migration Tiger Team

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Application owners:

Thank you for attending today’s T-28 commit meeting for migration to the <company name> AWS Cloud. As we discussed:

* Your cutover date is planned for <month> <day>, <year>.
* The <company name> migration team will provide weekly email communications through the migration period to review our progress in migrating your applications to the AWS Cloud environment.
* As reviewed in the meeting, you can access the full migration plan at <URL for the migration communication portal> along with <URL for FAQ>.

If you have questions or comments, send them in email to <email address>, and a member of the migration team will follow up with you.

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| --- | --- | --- | --- |
| Cutover date | Application name | Server name | Application owner |
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