

# **Getting Started Guide**

# **AWS Partner Central**



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# **AWS Partner Central: Getting Started Guide**

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## What is AWS Partner Central?

Amazon Web Services (AWS) Partner Central is a self-service portal where AWS Partners manage their engagement with AWS. As an AWS Partner, use AWS Partner Central to access benefits, differentiate your offerings, and use resources, tools, and training that can help your company increase its marketing impact.

# **Becoming an AWS Partner**

The AWS Partner Network (APN) is a global community of partners that offers programs, expertise, and resources to build, market, and sell partner offerings. Whether you are just beginning to build or looking to expand your business, you can join the APN at no cost and use AWS trainings, enablement resources, Well-Architected tools, and more.

For instructions to become an AWS Partner, refer to Join the AWS Partner Network.

# **Registering in AWS Partner Central**

Before you can use AWS Partner Central, you must first register your company. The person who registers the company with the AWS Partner Central and becomes the alliance lead must have the legal authority to accept the AWS Partner Central terms and conditions on behalf of their business. After you register your company, individual users can register. In both cases, registration is based on your company's unique email domain, such as companyname.com.

If multiple companies, such as parent and child companies, share the same business domain and register in the AWS Partner Network, they will still share one single AWS Partner Central account. Additional users who register with their company email address that contains the same domain will be linked to the same AWS Partner Central account.

#### To register your company in AWS Partner Central

- 1. Navigate to the AWS Partner Central registration form.
- 2. Enter your name and your email address with the domain of your company, such as companyname.com. Personal email address domains (such as gmail.com, hotmail.com, outlook.com, and .edu) are not accepted.
- Choose Yes to acknowledge that you are the main point of contact to manage your company's business relationship with AWS and that you agree to become the alliance lead for your company.
- 4. Retrieve the security code you receive in an email message from apn-no-reply@amazon.com. Enter this code in your registration form.
- 5. Create a password and complete the CAPTCHA.
- 6. Enter customer information, contact information, and company information. The primary offering you choose (software products or consulting services) determines your AWS Partner Network path registration.
- 7. After completing the form and reviewing your entries, choose **Register**. The AWS Partner Central home page appears. For more information, refer to AWS Partner Central home page.

#### To register as a user in AWS Partner Central

- 1. Navigate to the AWS Partner Central registration form.
- 2. Enter your name and email address with the domain of your registered company, such as **>companyname.com**. Personal email address domains (such as gmail.com, hotmail.com,

outlook.com, and .edu) are not accepted. You will get an error message if you enter an invalid email address.

- 3. Choose Verify email.
- 4. Check your email for a message from **apn-no-reply@amazon.com**. The message contains a security code.
- 5. Enter the security code in your registration form. You will be registered in a role with standard access to AWS Partner Central. The alliance lead can modify your permissions after you register.
- 6. Complete the customer and contact information on the registration form.
- 7. Choose **Register**.

# **Inviting new users**

To give employees AWS Partner Central access, invite them to join. Users with the alliance lead and alliance team roles can invite new users.

#### To invite new users

- 1. Sign in to AWS Partner Central as a user with the alliance lead or alliance team role.
- 2. On the My Company menu, choose User Management.
- 3. On the **User management** page, choose the **Partner Central roles** tab.
- 4. Choose Invite users.
- 5. Enter a user email address. You will get an error message if you enter an invalid email address.
- 6. Choose one or more roles to assign to them. For more information about roles, refer to <u>AWS</u> Partner Central roles.
- 7. (Optional) To invite another user, choose Add Another User.
- 8. Choose Invite. Invited users receive an email message containing a link to register.

# Signing in to AWS Partner Central

Registered users can sign in to AWS Partner Central portal from a browser. For the best experience, we recommend using a desktop computer.

#### To sign in to AWS Partner Central

- 1. Open AWS Partner Central at https://partnercentral.awspartner.com/APNLogin.
- 2. Enter the business email address and password you configured during registration.
- 3. Choose Sign in.
- 4. If your organization's AWS Partner Central account is configured to use multi-factor authentication (MFA), check your email at the address shown for the verification code.
- 5. Check your email at the address shown for the verification code.
- 6. Enter the verification code in the empty text field. The code will expire after 15 minutes, at the time shown.
  - If the code expires before you enter it, choose **Resend code** to request a new one.
  - You have three attempts to enter the code. After 3 failed attempts, the code becomes invalid. Choose **Resend code** to request a new one.
  - You can only request a new code three times within a one-hour period.
  - You cannot request a new code before the current one expires.
- 7. (Optional) To avoid this verification step for the next 30 days on this device, choose **Trust this device for 30 days**.
- 8. Choose **Verify code**.

### Note

If you need to start over, choose **Back to sign in**. Do not use your browser's back button or refresh the page as this may lock your account. If this happens, restart your browser and try again.

### ▲ Important

If you are locked out of AWS Partner Central and need support, do the following:

1. Navigate to the <u>AWS Partner Team contact page</u> of the AWS Partner Network Knowledge Base.

2. Complete the contact form and choose **Submit**.

# **AWS Partner Central home page**

The AWS Partner Central home page displays information relevant to your assigned role. The home page contains a navigation bar and dropdown menus at the top, and an icon in the bottom right corner to access walkthroughs.

#### **Topics**

- Navigation bar
- Global search
- Tasks
- Dropdown menus
- AWS Partner Central menus and role, path, and stage access
- Applying to AWS Partner programs
- Partner walkthroughs
- · Partner news and events

# **Navigation bar**

At the top of the AWS Partner Central home page is a navigation bar. The navigation bar contains menus to access AWS Partner Central content related to AWS Partner benefits and path or tier progression. Hover over menu items to view details about their content. You can only access the menu items permitted to your assigned role. For more about AWS Partner Central menu items and the roles that can access them, refer to AWS Partner Central menus and role, path, and stage access.

### Global search

In the center of the navigation bar, enter a term in the search box to search your AWS Partner account and partner-enablement content—including ACE opportunities, offerings, how-to guides, and videos. The search feature does not include index fund requests or partner analytics dashboards.

Search results display in tables, organized by record type. In the left panel, you can apply one or more record-type filters to surface results of a specific type. Choose **Clear filters** to remove filters.

Navigation bar 8

A maximum of five results for each record type display in each table. If there are more than five results for a type, choose **View all** to expand results. To open a record, choose the record name or title.

### **Tasks**

AWS Partner Central tasks can help you prioritize and complete activities in AWS Partner Central that are relevant to your AWS goals. AWS Partner Central can recommend the most relevant tasks according to your role and company's path. For more information, refer to <a href="AWS Partner Central">AWS Partner Central</a> tasks.

### **Dropdown menus**

At the top right corner of AWS Partner Central are dropdown menus for <u>Support</u>, <u>Language</u>, <u>My Company</u>, and <u>My Profile</u>. You can only access the menu items permitted to your assigned role. For more about AWS Partner Central menu items and the roles that can access them, refer to <u>AWS Partner Central menus and role</u>, path, and stage access.

### **Support**

In AWS Partner Central, choose **Support, Contact Support** to submit new cases, view your case history, or correspond with AWS Partner Support.

AWS Partner Support is a case-management feature for partners to engage with APN Support. On the **Partner Support** page, you can open a new case, review your open and previous cases, and read articles related to common issues, questions, and concerns posed by other users. You can track correspondence on open cases, respond directly from AWS Partner Central, and upload files to help you communicate your issues with AWS Partner support.

AWS Partner Support gives you the ability to enter details about your issue so that the support team can help you more efficiently.

- Type of Case Choose the type of support case you want to open. This helps to route your request to the right team.
- **Question Type** Choose the option that best aligns with the type of question you want to ask the support team.
- **Get Specific –** Choose a more specific question type.
- **Subject** Enter a descriptive subject for your support ticket.

Tasks

- Description Describe your issue in detail.
- Attachments Add any attachments to help describe your issue.

If you are locked out of AWS Partner Central, you can get support by doing the following:

1. Navigate to the AWS Partner Team contact page of the AWS Partner Network Knowledge Base.

2. Complete the contact form and choose **Submit**.

### Language

You can choose a different language from the Language dropdown menu.

### **My Company**

The **My Company** dropdown menu has several items to help you manage your company profile, user management, AWS certifications, and more. The majority of these menu options are available only to alliance team users. For more information, refer to AWS Partner Central roles.

- **Partner Scorecard** View your Partner Scorecard to track progression in your AWS Partner path and tier requirements.
- **Company Profile** Access your company information, products and services, and for eligible partners, your Product Solutions Finder listing information.
- User Management Assign roles to users and invite new users to AWS Partner Central.
- Training & Certifications View the AWS trainings and certifications completed by users in your organization.
- AWS Educate Job Board Post jobs to reach candidates with specific AWS certified skills.
- Request alliance lead Change Submit a request to change the alliance lead role to a different user.

### **Company Profile**

In the top right menu, choose **My Company**, **Company Profile** to open a page where you can update your company's information, and for Validated or higher stage partners, update your Partner Solutions Finder listing. This page is available only to alliance lead, alliance team, and marketing staff roles.

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The Company Profile page contains several tabs with unique information. Updates to this page are reflected on the AWS Partner Solutions Finder public webpage for eligible partners. For partners in Registered, Enrolled, or Confirmed stages, only a subset of the tabs on Company Profile are visible (only Company, Products & Services, and My Domains), and this information is not listed on AWS Partner Solutions Finder.

- Company Update general information about your business and the type of customers you serve.
- **Solutions/Practices** View offerings validated by AWS. You can add descriptive content to appear alongside your validated offerings on your AWS Partner Solutions Finder listing.
- Qualifications View your AWS validated qualifications (such as AWS Competencies, AWS Services, Programs, and Certifications). Report your own solution areas to lead customers to your Partner Solutions Finder listing.
- Locations Highlight your organization's location on your Partner Solutions Finder listing.
- Case Studies View case studies validated by AWS. You can add descriptive content to appear alongside your validated case studies on your AWS Partner Solutions Finder listing.
- **Products & Services** Choose the types of products and services you offer to customers. This information is used to recommend AWS Partner Paths to you and your listing here is required to enroll in a relevant path.
- **My Domains** Add domains associated with your organization. When a user registers, if they have an included domain they are automatically added to your organization account and can collaborate with your team.

### My Profile

The My Profile dropdown menu includes links to manage your personal profile and share your AWS certification details. Only features permitted to your assigned role appear on the menu. For more information, refer to link to role summaries.

- My Profile View and edit your contact information and change your AWS Partner Central password.
- My AWS Certifications View your AWS training and certifications and edit your AWS training and certifications email address and consent to share your AWS Certifications with AWS Partner Network.
- Partner terms & conditions Read AWS Partner Network terms and conditions.

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# AWS Partner Central menus and role, path, and stage access

The following table provides descriptions of each menu item in AWS Partner Central and the roles, paths, and stages that can access them.

Menu	Item	Description	Role access	Path access	Stage access
Learn	Partner Training	Build your competence, confidence, and credibili ty to better support customers with essential knowledge of the AWS Cloud.	All roles	All paths	All stages
	AWS Self- Paced Training	Find courses and content on AWS Skill Builder to empower learners across all levels.	All roles	All paths	All stages
	AWS Instructor- Led Training	Learn AWS Cloud skills and best practices with expert AWS instructors.	All roles	All paths	All stages
	AWS Certifica	Validate technical skills and	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
		cloud expertise with certifications across role and specialty.			
Build	Offerings	List products and services available to your customers.	Alliance lead, alliance team, technical staff, marketing staff	All paths	All stages
	Case Studies	Submit case studies to support your offerings and program applications.	Alliance lead, alliance team, ACE manager, ACE user, technical staff, marketing staff	All paths	All stages
	AWS Instructor- Device Listing	Submit hardware products for AWS Device Qualifica tion and AWS Partner Device Catalog listing.	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	Well-Arch itected workloads	Upload Well- Architected Partner Program workloads.	Alliance lead, alliance team, technical staff	Software, Services	Confirmed or higher
Market	Offerings	List products and services available to your customers.	Alliance lead, alliance team, technical staff, marketing staff	All paths	All stages
	AWS Marketing Central	Generate demand for your offerings using the AWS self-serv ice marketing portal.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	Confirmed or higher
	AWS Sponsorships	Connect with customers and prospects to grow your AWS business.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	APN Marketing Toolkit	Access partner creative and messaging guideline s to create marketing assets that showcase your expertise and relations hip with AWS.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	All stages
	My Partner Solutions Finder Listing	View your public AWS Partner listing that highlight s your capabilities to potential customers.	Alliance lead, alliance team, marketing staff	All paths	Validated or higher
	Public Reference	Submit public references to advance through program and tier requireme nts.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	Enrolled or higher

Menu	Item	Description	Role access	Path access	Stage access
	Find AWS Partners	Connect with other partners to grow your business.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	All stages
	Badge Manager	Create custom partner badges to showcase your relations hip with AWS and earned specializ ations.	Alliance lead, alliance team	All paths	Validated or higher
Sell	Leads Management	Manage qualified leads from the AWS Partner Marketing teams.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	All stages
	Opportunity Management	Manage opportunities from the AWS Sales team and upload opportuni ties for sales support from AWS.	Alliance lead, alliance team, ACE manager, ACE user, marketing staff	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	AWS Partner Programs	Discover partner programs to help you build, market, and sell your offerings.	All roles	All paths	All stages
	Program Application	Apply to partner programs to unlock more benefits.	Alliance lead, alliance team, technical staff	All paths	Validated or higher
Programs	Solution Provider Resources	The Solution Provider Resources page is designed to help guide authorize d AWS Solutions Providers through numerous topics and key program requirements.	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
Funding	Funding Benefits for AWS Partners	Discover funding benefits to help you manage training, developme nt, and marketing costs.	All roles	All paths	All stages
	AWS Partner Funding Portal	Access your funding benefits to accelerate your business development with AWS.	All roles	All paths	All stages
Resources	Navigate	Get prescript ive guidance with Navigate enablement tracks.	All roles	All paths	All stages
	Documents	Access guides and help documents on topics around partner programs, AWS Services and more.	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	Videos	View videos on-demand across business, sales, and technical content.	All roles	All paths	All stages
	FAQs	View our frequentl y asked questions about AWS Partner Central.	All roles	All paths	All stages
	View all	Search across all resource categories.	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
Channel		Channel managemen t page from previous version of AWS Partner Central. Includes Program Managemen t Accounts, End User Information, and Partner Growth Rebate tabs.	Channel user	Services, Distribution	Enrolled or higher
My Company	Partner Scorecard	View your Partner Scorecard to track progressi on in your AWS Partner Path and tier requirements.	Alliance lead, alliance team	All paths	All stages
	Company Profile	Manage your company information and Partner Solutions Finder listing.	Alliance lead, alliance team, marketing staff	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	User Management	Manage users in your organization and assign user roles to users.	Alliance lead, alliance team	All paths	All stages
	AWS Educate Job Board	Find cloud- certified job seekers to grow your organization.	Alliance lead, alliance team	All paths	All stages
	View all Training and Certification	Keep track of your team's learning progress and earned certifications.	Alliance lead, alliance team	All paths	All stages
	View alliance lead and Request Change	Identify your organizations alliance lead and request a change if the designate d user has changed.	All users	All paths	All stages
My Profile	My Profile	Manage your user profile.	All roles	All paths	All stages

Menu	Item	Description	Role access	Path access	Stage access
	My Certifica tions	Link your AWS training account and view your training and certification.	All roles	All paths	All stages
	Logout	Log out of AWS Partner Central.	All roles	All paths	All stages
	Partner Terms and Conditions	View AWS Partner terms and condition s.	All roles	All paths	All stages

# **Applying to AWS Partner programs**

Alliance lead, alliance team, and technical staff users can apply to <u>AWS Partner Programs</u> in AWS Partner Central.

#### To apply for an AWS Partner program

- 1. Choose **Programs, Program Applications**.
- 2. On the **Applications and Programs** page, choose **Create**.
- 3. On the **Apply for Program** page, choose **Select Designation**.
- 4. In the **Select Designation** dialog box, search for and choose a program. For example, to apply to the AWS ISV Workload Migration (WMP) program, search for **ISV** and choose **ISV Workload Migration**.
- 5. Choose **Select**.
- 6. Select the acknowledgement checkbox and choose Yes, I Agree.
- 7. Complete the application steps. For more information, refer to the program guidelines.
- 8. To send your application, choose **Submit**. To save your application as a draft, choose **Submit** Later.

## Partner walkthroughs

Partner walkthroughs are self-service guided tutorials for navigating AWS Partner Central and completing common workflows. To access walkthroughs, choose the Partner walkthrough icon at the bottom right corner of the AWS Partner Central home page.

#### Partner news and events

The AWS Partner Central home page features **Partner news** and **Partner events** feeds. These feeds display curated collections of AWS and AWS Partner news and events relevant to AWS Partners.

The **Partner news** feed features articles related to AWS Partner Central launch announcements, AWS service launch news, and important AWS Partner deadlines. To access a searchable and filterable list of articles published in the last six months, choose **View all partner news**.

The **Partner events** feed features events relevant to AWS Partners, including webinars, workshops, summits, and keynote events. Delivery-format tags indicate if an event is in-person, virtual, or both. Choose the title of an event to access more information or register. To access a searchable and filterable page of all upcoming events curated for AWS Partners, choose **View all partner events**. Pinned events display at the top of this page, highlighted because of their importance to all AWS Partners.

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### **AWS Partner Assistant**

AWS Partner Assistant is a generative AI-powered chatbot for AWS Partners. It is accessible from both Partner Central and AWS Marketplace Management Portal (AMMP) and uses Amazon Q Business. It is trained on documentation that's exclusive to registered APN partners.



#### Note

To access AWS Partner Assistant, partners must link their AWS Partner Central account with their AWS account. For more information, see Linking AWS Partner Central and AWS accounts.

The chatbot provides real-time answers and documentation summaries on a variety of topics related to AWS services, AWS Marketplace seller guidance, and AWS Partner Network incentives, benefits, and programs. If the chatbot is unable to provide a response, it advises you on how to file a ticket with the support team. You can also provide feedback from within the chatbot using thumbs-up and thumbs-down buttons, which helps improve the chatbot's accuracy and quality.

The following is a typical interaction with AWS Partner Assistant:

- Ask a question: Open the chatbot from either AWS Partner Central or AMMP, and ask a question using everyday language.
- 2. AWS Partner Assistant processes the request: The chatbot uses natural language processing (NLP) to interpret your query.
- 3. AWS Partner Assistant generates a response: The chatbot returns a relevant response, which includes additional resources.
- 4. Provide feedback: The chatbot prompts you for feedback.

#### **Topics**

- Benefits and features of AWS Partner Assistant
- Using AWS Partner Assistant
- Asking questions to AWS Partner Assistant
- Troubleshooting AWS Partner Assistant responses
- AWS Partner Assistant FAQ

### Benefits and features of AWS Partner Assistant

AWS Partner Assistant has self-service support that improves access to information.

- Immediate answers: Partners typically must contact AWS directly for help, but AWS Partner Assistant is always available.
- Accurate answers: Partners receive factual, timely information with minimal response variability.
- **Self-service support:** Reduces the time it takes to locate relevant resources.
- Advanced responses: Provides natural, intuitive, human-like responses.
- Contextual understanding: Provides additional information about complex subjects.
- **Self-learning system:** Continuously improves by learning from interactions, refining responses over time, and expanding its knowledge base.
- Scalable support: Capable of handling large volumes of inquires simultaneously.

### **Using AWS Partner Assistant**

- Log in to AWS Partner Central or AMMP.
- 2. Access the chat:
  - a. Choose the purple floating icon at the bottom-right hand corner.
  - b. Choose from one of the suggested prompts, or begin typing your question in the text field.
  - c. The chatbot responds with sources and links.
- 3. Access the chatbot from Partner Central:
  - a. Choose the **Support** menu.
  - b. Select **Instant chat with AWS Partner Assistant** from the dropdown.
  - c. (Optional) Access the chatbot from a support ticket. Before submitting a support ticket, choose **Ask AWS Partner Assistant** to get an immediate answer.
- 4. Access the chatbot from AMMP:
  - a. From the **Contact Us** page, choose **Ask AWS Partner Assistant**.
  - b. (Optional) Access the chatbot from a support ticket. Before submitting a support ticket, choose Submit support request from the Contact Us page. Choose Ask AWS Partner Assistant to get an immediate answer.
- 5. (Optional) Provide feedback:

a. After each response, you have the option to provide feedback: Choose **Thumbs Up** if the response meets your needs.

- b. Choose **Thumbs Down** if the response wasn't helpful.
- c. If you choose **Thumbs Down**, provide more detail in the text box or choose an option from the picklist that best describes why the response wasn't helpful.
- d. Rate your experience by choosing **Feedback** from the bottom-left corner of the chatbot window: Choose **Feedback** to open a pop-up with a rating scale. Use the text field for any additional comments or feedback.

# **Asking questions to AWS Partner Assistant**

The chatbot provides real-time answers and documentation summaries about AWS services, AWS Marketplace seller guidance, and AWS Partner Network programs, incentives, and benefits. The chatbot uses a library of published content that's exclusive to partners.

Currently, AWS Partner Assistant provides only general information and guidance. It can't generate creative content or perform tasks. If AWS Partner Assistant is unable to adequately answer your question, submit feedback.

For issues that require in-depth troubleshooting, account verification, or access to sensitive data, contact AWS customer support directly.

### **Troubleshooting AWS Partner Assistant responses**

If AWS Partner Assistant can't answer your question, try rephrasing it.

You can submit thumbs-down feedback directly within AWS Partner Assistant and provide additional context. Your feedback helps us improve AWS Partner Assistant's performance. Optionally, you can provide structured feedback from a picklist of common categories.

## **AWS Partner Assistant FAQ**

This topic provides answers to the following questions about AWS Partner Assistant.

#### **Topics**

How do I access AWS Partner Assistant?

- What languages does AWS Partner Assistant support?
- What can AWS Partner Assistant do?
- Can partners use AWS Partner Assistant to change their account or services?
- How does AWS Partner Assistant handle confidential information?
- What should I do if AWS Partner Assistant isn't responding?
- What should I do if AWS Partner Assistant provides incorrect information?
- Can I turn off AWS Partner Assistant if I don't want to use it?

#### How do I access AWS Partner Assistant?

AWS Partner Assistant is available to both AWS Partners and AWS Marketplace sellers at all times. You can access the chatbot from any page through AWS Partner Central or AWS Marketplace Management Portal (AMMP).



#### Note

Partners must link their AWS Partner Central and AWS accounts to access the chatbot. For more information, refer to Linking AWS Partner Central accounts with AWS Marketplace seller accounts.

### What languages does AWS Partner Assistant support?

Currently, AWS Partner Assistant supports only English, but it will support other languages in future releases.

#### What can AWS Partner Assistant do?

The chatbot provides real-time answers and documentation summaries about AWS services, AWS Marketplace seller guidance, and AWS Partner programs, incentives, and benefits. The chatbot uses a library of published content that's exclusive to partners.

### Can partners use AWS Partner Assistant to change their account or services?

No, but it can guide you on how to make these changes.

### How does AWS Partner Assistant handle confidential information?

AWS Partner Assistant is designed to safeguard user privacy and data, but we don't recommend sharing sensitive information.

### What should I do if AWS Partner Assistant isn't responding?

Try refreshing the page or restarting the application. If the issue persists, report the problem to our support team.

# What should I do if AWS Partner Assistant provides incorrect information?

If you believe AWS Partner Assistant has given you incorrect information, provide feedback at the end of your session using the thumbs-down option.

#### Can I turn off AWS Partner Assistant if I don't want to use it?

AWS Partner Assistant is an optional feature. If you prefer not to use it when you have a question, you can use existing support channels.

# **Linking AWS Partner Central and AWS accounts**

You can streamline your operations by linking AWS Partner Central to the AWS account dedicated to AWS Partner Network engagements. If you sell on AWS Marketplace, you can also link AWS Partner Central to your AWS Marketplace seller account.

#### Note

- As of January 2025, new partners who want to join the ISV Accelerate program must link accounts to do so.
- The Small Business Acceleration Initiative, a partner-led channel sales motion to drive small business digital customer transformation, requires new and existing partners to link accounts to support partner and program goals.

Account linking provides several advantages.

- You can use **Partner Connections** in AWS Partner Central to work on coselling deals with with other partners. Doing so can help deals progress faster and expand your reach. For more information, refer to Partner connections in the AWS Partner Central Sales Guide.
- You can integrate Partner Central with your customer relationship management (CRM) system to synchronize engagements, opportunities, solutions, and event notifications. You no longer need to maintain identical data across systems, and integrations use real-time data from AWS Partner Central. For more information about customer relationship management (CRM) integration, refer to AWS Partner CRM integration in the AWS Partner CRM Integration Guide.
- If you sell on AWS Marketplace, you can attach offers to sales opportunities. You can also
  integrate your AWS Marketplace data into the Partners Analytics dashboard in Partner Central.

The following topics explain how to link accounts.

#### **Topics**

- Prerequisites
- Linking AWS Partner Central and AWS accounts
- Unlinking AWS Partner Central and AWS accounts
- Account linking FAQ

# **Prerequisites**

The following topics list the prerequisites needed to link AWS Partner Central and AWS accounts. We recommind following the topics in the order listed.



#### Note

Due to user interface, feature, and performance issues, account linking does not support Firefox Extended Support Release (Firefox ESR). We recommend using the regular version of Firefox or one of the chrome browsers.

## **Topics**

- User roles and permissions
- Knowing which accounts to link
- **Granting IAM permissions**
- Understanding the role permissions
- Creating a permission set for SSO

# User roles and permissions

To link your AWS account with an AWS Partner Central account, you must have people in the following roles:

- An AWS Partner Central user with the alliance lead or cloud admin role. For more information about assigning a role to a user, refer to Managing users and role assignments later in this guide.
- An IT administrator in your organization responsible for the AWS account you're linking to. The admin creates a custom permissions policy and assigns it to an IAM user and role. For information about the custom policy, refer to Granting IAM permissions later in this guide.

# Knowing which accounts to link

Before initiating account linking, an AWS Partner Central alliance lead or cloud admin, and an IT administrator in your organization, must decide on which accounts to link. Use the following criteria:

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 AWS recommends linking to an AWS account dedicated to AWS Partner Network (APN) engagements. If you have multiple AWS accounts, we recommend linking an account that:

- You use to sign in to AWS Partner Central
- Represents your global business
- Serves as the primary account for administrative tasks
- If you sell on AWS Marketplace, you have the option of linking to an AWS Marketplace seller account. If you own multiple AWS Marketplace accounts, choose your primary account, such as the one with the most transactions.
- Partners in the China region should create and link to a global AWS account.



### Note

For help identifying the correct accounts, open a support case. To do so, navigate to AWS Partner Support and choose Open New Case.

# **Granting IAM permissions**

The IAM policy listed in this section grants AWS Partner Central users limited access to a linked AWS account. The level of access depends on the IAM role assigned to the user. For more information about permission levels, refer to <u>Understanding the role permissions</u> later in this topic.

To create the policy, you must be an IT administrator responsible for an AWS environment. When finished, you must assign the policy to an IAM user or role.

The steps in this section explain how to use the IAM console to create the policy.



## Note

If you're an alliance lead or cloud admin, and you already have an IAM user or role with AWS administrator permissions, skip to the section called "Linking accounts".

For more information about AWS Partner Central roles, refer to AWS Partner Central roles later in this guide.

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### To create the policy

- 1. Sign in to the IAM console.
- 2. Under Access management, choose Policies.
- Choose Create policy, choose JSON, and add the following policy:

```
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Sid": "CreatePartnerCentralRoles",
            "Effect": "Allow",
            "Action": [
                "iam:CreateRole"
            ],
            "Resource": [
                "arn:aws:iam::*:role/PartnerCentralRoleForCloudAdmin*",
                "arn:aws:iam::*:role/PartnerCentralRoleForAce*",
                "arn:aws:iam::*:role/PartnerCentralRoleForAlliance*"
            ]
        },
            "Sid": "AttachPolicyToPartnerCentralCloudAdminRole",
            "Effect": "Allow",
            "Action": "iam:AttachRolePolicy",
            "Resource": "arn:aws:iam::*:role/PartnerCentralRoleForCloudAdmin*",
            "Condition": {
                "ArnLike": {
                    "iam:PolicyARN": [
                        "arn:aws:iam::*:policy/
PartnerCentralAccountManagementUserRoleAssociation",
                        "arn:aws:iam::*:policy/AWSPartnerCentralFullAccess",
                        "arn:aws:iam::*:policy/AWSMarketplaceSellerFullAccess"
                    ]
                }
            }
        },
        {
            "Sid": "AttachPolicyToPartnerCentralAceRole",
            "Effect": "Allow",
            "Action": [
                "iam:AttachRolePolicy"
            ],
```

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```
"Resource": "arn:aws:iam::*:role/PartnerCentralRoleForAce*",
            "Condition": {
                "ArnLike": {
                    "iam:PolicyARN": [
                        "arn:aws:iam::*:policy/
AWSPartnerCentralOpportunityManagement",
                        "arn:aws:iam::*:policy/AWSMarketplaceSellerOfferManagement"
                    ]
                }
            }
        },
        {
            "Sid": "AttachPolicyToPartnerCentralAllianceRole",
            "Effect": "Allow",
            "Action": [
                "iam:AttachRolePolicy"
            ],
            "Resource": "arn:aws:iam::*:role/PartnerCentralRoleForAlliance*",
            "Condition": {
                "ArnLike": {
                    "iam:PolicyARN": [
                         "arn:aws:iam::*:policy/AWSPartnerCentralFullAccess",
                         "arn:aws:iam::*:policy/AWSMarketplaceSellerFullAccess"
                    ]
                }
            }
        },
            "Sid": "AssociatePartnerAccount",
            "Effect": "Allow",
            "Action": [
                "partnercentral-account-management:AssociatePartnerAccount"
            ],
            "Resource": "*"
        },
            "Sid": "SellerRegistration",
            "Effect": "Allow",
            "Action": [
                "aws-marketplace:ListChangeSets",
                "aws-marketplace:DescribeChangeSet",
                "aws-marketplace:StartChangeSet",
                "aws-marketplace:ListEntities",
                "aws-marketplace:DescribeEntity"
```

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- 4. Choose Next.
- Under Policy details, in the Policy name box, enter a name for the policy and an optional description.
- 6. Review the policy permissions, add tags as needed, and then choose **Create policy**.
- 7. Attach your IAM user or role to the policy. For information on attaching, refer to <a href="Adding IAM">Adding IAM</a> identity permissions (console) in the IAM User Guide.

# **Understanding the role permissions**

After the IT administrator completes the steps in the previous section, alliance leads and others in AWS Partner Central can assign security policies and map user roles. The following table lists and describes the standard roles created during account linking, and the tasks available to each role.

Standard IAM role	AWS Partner Central managed policies used	Can do	Cannot do
Cloud Admin	<ul> <li>PartnerCentralAcco untManage mentUserR oleAssociation</li> <li>AWSPartne rCentralFullAccess:</li> <li>AWSMarket placeSellerFullAcc ess:</li> </ul>	<ul> <li>Map and assign         IAM roles to AWS         Partner Central         users</li> <li>Complete the same         tasks as alliance         and ACE teams</li> </ul>	
Alliance Team	<ul> <li>AWSPartne rCentralFullAccess:</li> </ul>	<ul> <li>Full access to all seller operations on AWS Marketpla ce, including the</li> </ul>	Map or assign IAM roles to AWS Partner Central users. Only alliance leads and

Standard IAM role	AWS Partner Central managed policies used	Can do	Cannot do
	AWSMarket     placeSellerFullAcc     ess:	AWS Marketpla ce Managemen t Portal. You can also manage the Amazon EC2 AMI used in AMI-based products.  Link AWS customer engagement opportunities with AWS Marketplace private offers.  Associate APN solutions with AWS Marketplace product listings.  Access the Partner Analytics dashboard.	cloud admins map or assign roles.

Standard IAM role	AWS Partner Central managed policies used	Can do	Cannot do
ACE Team	<ul> <li>AWSMarket         placeSellerOfferMa         nagement</li> <li>AWSPartne         rCentralOpportunit         yManagement</li> </ul>	<ul> <li>Create AWS         Marketplace         private offers</li> <li>Link AWS customer         engagement         opportunities with         AWS Marketplace         private offers.</li> </ul>	<ul> <li>Map or assign         IAM roles to AWS         Partner Central         users. Only alliance         leads and cloud         admins can map or         assign roles.</li> <li>Use all the AWS         Marketplace tools         and features.</li> <li>Use the Partners         Analytics         dashboard</li> </ul>

# Creating a permission set for SSO

The following steps explain how to use the IAM Identity Center to create a permission set that enables single sign-on for accessing AWS Partner Central.

For more information about permission sets, refer to <u>Create a permission set</u> in the AWS IAM Identity Center User Guide.

- 1. Sign in to the IAM Identity Center console.
- 2. Under Multi-account permissions, choose Permission sets.
- 3. Choose **Create permission set**.
- 4. On the **Select permission set type** page, under **Permission set type**, choose **Custom permission set**, then choose **Next**.
- 5. Do the following:
  - A. On the **Specify policies and permission boundary** page, choose the types of IAM policies that you want to apply to the permission set.

By default, you can add any combination of up to 10 AWS managed policies and customer managed policies to your permission set. IAM sets this guota. To raise it, request an increase to the IAM quota Managed policies attached to an IAM role in the Service Quotas console in each AWS account where you want to assign the permission set.

- B. Expand Inline policy to add custom JSON-formatted policy text. Inline policies don't correspond to existing IAM resources. To create an inline policy, enter custom policy language in the provided form. IAM Identity Center adds the policy to the IAM resources that it creates in your member accounts. For more information, see Inline policies.
- C. Copy and paste the JSON policy from AWS Partner Central and AWS Account Linking prerequisite
- On the **Specify permission set details** page, do the following:
  - A. Under **Permission set name**, type a name to identify this permission set in IAM Identity Center. The name that you specify for this permission set appears in the AWS access portal as an available role. Users sign into the AWS access portal, choose an AWS account, and then choose the role.
  - B. (Optional) You can also type a description. The description appears in the IAM Identity Center console only, not the AWS access portal.
  - C. (Optional) Specify the value for **Session duration**. This value determines the length of time that a user can be logged on before the console logs them out of their session. For more information, see Set session duration for AWS accounts.
  - D. (Optional) Specify the value for **Relay state**. This value is used in the federation process to redirect users within the account. For more information, refer to Set relay state for quick access to the AWS Management Console.



#### (i) Note

The relay state URL must be within the AWS Management Console. For example: https://console.aws.amazon.com/ec2/

E. Expand Tags (optional), choose Add tag, and then specify values for Key and Value (optional).

For information about tags, see Tagging AWS IAM Identity Center resources.

F. Choose Next.

On the **Review and create** page, review the selections that you made, and then choose **Create**. 7.

By default, when you create a permission set, the permission set isn't provisioned (used in any AWS accounts). To provision a permission set in an AWS account, you must assign IAM Identity Center access to users and groups in the account, and then apply the permission set to those users and groups. For more information, see Assign user access to AWS accounts in the AWS IAM Identity Center User Guide.

# **Linking AWS Partner Central and AWS accounts**

The following steps explain how to use AWS Partner Central to link your accounts. You must be an alliance lead or cloud admin to complete these steps. Also, the IAM permissions policy listed earlier in this guide controls the linking and role mapping tasks you and other AWS Partner Central users can perform. For more information about those tasks, refer to Granting IAM permissions.

For more information about account linking, refer to the Account Linking User Guide in Partner Central.

## Note

- AWS Partner Central uses the term AWS Marketplace Account Linking, but all partners can link accounts, including partners without AWS Marketplace accounts.
- Partners in Amazon Web Services India Private Limited (AWS India) can link without registering a business name.
- Sign in to AWS Partner Central as an alliance lead or cloud admin.



## Note

If your organization uses single sign-on (SSO), use those credentials to sign in to your AWS account first, then sign in to AWS Partner Central.

- In the **AWS Marketplace** section of the AWS Partner Central home page, choose **Link Account**. 2.
- 3. On the AWS Marketplace Account linking page, choose Link Account.
- On the AWS account sign-in page, choose **IAM user**. 4.

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Enter the ID of the AWS account and sign in. 5.



 If you need account information, contact the administrator who completed the prerequisites listed above.

- SSO users automatically skip to the next step.
- 6. Navigate through the self-service linking experience:
  - A. Review the AWS account ID and the associated AWS Marketplace seller profile legal name and choose **Next**.



## Note

If your AWS account is not registered as a seller, provide your legal business name to be registered on AWS Marketplace.

Partners in Amazon Web Services India Private Limited (AWS India) can link without registering a business name. Proceed by choosing Next.

- B. Review the IAM roles and the managed policies attached to them, then choose **Next**.
- C. (Optional) To bulk map the IAM roles to the partner users with Alliance team and ACE partner roles, select the checkbox under each role section.

A partner user cannot access AWS Marketplace features, such as linking private offers to ACE opportunities, without an IAM role mapped to their partner user account. If you choose not to bulk assign, you must manually map an IAM role to a partner user after linking the accounts.

D. Review the information, then choose **Submit**.

You are directed to to AWS Partner Central with your account successfully linked and the default IAM roles created in your account.

7. (Optional) To use custom policies that enable access to AWS Marketplace features within AWS Partner Central, refer to the next topic, Using custom policies to map users.

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# Using custom policies to map users

This section explains how to map AWS Partner Central users to AWS Marketplace AWS IAM roles. Mapping enables single sign-on access for users across AWS Partner Central and AWS Marketplace, plus other features such as product and offer linking.

### **Topics**

- Role mapping prerequisites
- Connecting ACE opportunities with AWS Marketplace private offers

## Role mapping prerequisites

Before mapping, you must complete the following:

- Create IAM roles in the AWS Marketplace account. For more ionformation, refer to <u>Create a role</u> using custom trust policies in the AWS Identity and Access Management User Guide.
- To allow AWS Partner Central to map AWS Marketplace IAM roles, add the following custom trust policy to the roles.

- For AWS Partner Central users with the ACE user role, grant permissions to perform the ListEntities and SearchAgreements actions. For more information, refer to Controlling access to AWS Marketplace Management Portal in the AWS Marketplace Seller Guide.
- Link your AWS Partner Central account to an AWS Marketplace account.

To map IAM roles to your AWS Partner Central users, you must create IAM roles with the permissions you want to provide to your users. For cloud admin users, you can only map the cloud admin IAM role created in your account during the account linking process.

You can create one or multiple IAM roles to associate with your AWS Partner Central users. The role names must start with **PartnerCentralRoleFor**. You can't choose a role unless the name begins with that text.

You can attach custom or managed policies to the IAM role. You can attach the AWS Marketplace managed policies such as AWSMarketplaceSellerFullAccess to the IAM roles and provide access to your AWS Partner Central users. For more information about creating roles, refer to Creating an IAM role (console) in the IAM User Guide.

## Connecting ACE opportunities with AWS Marketplace private offers

To enable ACE users to attach AWS Marketplace private offers to ACE opportunities, map them to an AWS Marketplace IAM role in AWS Partner Central.

#### **Prerequisites**

Complete the following before mapping users to AWS Marketplace IAM roles:

When you link an AWS Marketplace account to AWS Partner Central, provide
 AWSMarketplaceSellerFullAccess or, minimally, ListEntities/SearchAgreements
 to the IAM role assigned to ACE users. This is required to enable ACE users to attach AWS
 Marketplace private offers to ACE opportunities.

• (Optional) To grant minimal permission, add a customer managed policy to your AWS account and to the IAM role you create for ACE managers and users. Refer to the following policy as an example:

```
{
    "Version": "2012-10-17",
    "Statement": [
        {
            "Action": [
                "aws-marketplace:SearchAgreements",
                "aws-marketplace:DescribeAgreement",
                "aws-marketplace:GetAgreementTerms",
                "aws-marketplace:ListEntities",
                "aws-marketplace:DescribeEntity",
                "aws-marketplace:StartChangeSet"
            ],
            "Effect": "Allow",
            "Resource": "*",
            "Condition": {
                "StringEquals": {
                     "aws-marketplace:PartyType": "Proposer"
                },
                "ForAllValues:StringEquals": {
                     "aws-marketplace:AgreementType": [
                         "PurchaseAgreement"
                     ]
                }
            }
        }
    ]
}
```

#### Mapping users to AWS Marketplace IAM roles

Use the procedures in this section to map and unmap AWS Partner Central users to AWS Marketplace IAM roles.

#### To map an AWS Partner Central user to an AWS Marketplace IAM role

- 1. Sign in to AWS Partner Central as a user with the alliance lead or cloud admin role.
- 2. In the **Account linking** section of the AWS Partner Central homepage, choose **Manage linked** account.
- 3. In the **Non-cloud admin users** section of the **Account Linking** page, choose a user.
- 4. Choose Map to IAM role.
- 5. Choose an IAM role from the dropdown list.
- 6. Choose **Map role**.

#### To ummap an AWS Partner Central user from an AWS Marketplace IAM role.

- 1. Sign in to AWS Partner Central as a user with the alliance lead or cloud admin role.
- In the Account linking section of the AWS Partner Central homepage, choose Manage linked account.
- In the Non-cloud admin users section of the Account Linking page, choose the user you want to unmap.
- 4. Choose **Unmap role**.

# **Unlinking AWS Partner Central and AWS accounts**

To unlink an AWS account from AWS Partner Central, you file a support request. Remember the following:

- Resolving an unlinking request cancels that request.
- You can't link to a AWS Marketplace account while the unlinking request is in progress.
- You can't map IAM roles or link products and private offers in Partner Central while the request is in progress.

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### To request unlinking

- 1. Sign in to AWS Partner Central as an alliance lead or cloud administrator.
- 2. Under **Account linking**, choose **Manage linked account**.
- 3. Choose Unlink account.
- 4. Review the warning message and select a reason for unlinking your account.
- 5. Enter **confirm** and choose **Open support case**.
- 6. On the confirmation banner, choose **View case details** to track the progress of your request.

# **Account linking FAQ**

The following topics answer frequently asked questions about linking AWS Partner Central accounts with other AWS accounts.

## Which IAM policies should I use?

You use AWS managed policies for the account linking prerequisites. By default, account linking uses AWS managed policies to assign IAM roles during account linking. However, IT admins can use custom AWS Marketplace policies to assign IAM roles to AWS Partner Central users such as an ACE team. The roles enable users to link ACE opportunities with AWS Marketplace private offers. For more information, refer to <u>Using custom policies to map users</u> later in this guide.

The links in the following list take you to the AWS Managed Policy Reference.

### **AWS managed policies**

- <u>AWSPartnerCentralFullAccess</u>: Provides full access to AWS Partner Central; features and related AWS services.
- <u>AWSPartnerCentralOpportunityManagement:</u> Provides necessary access for opportunity management activities.
- <u>AWSMarketplaceSellerOfferManagement:</u> Enables seller access to offer and agreement management activities.

For more information about the AWS Partner Central managed policies, refer to <u>AWS managed</u> policies for AWS Partner Central users later in this guide.

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For more information about the AWS Marketplace managed policy, refer to <u>AWS managed policies</u> for AWS Marketplace sellers in the AWS Marketplace Seller Guide.

#### **Custom AWS Marketplace policies**

- aws-marketplace:ListEntities and aws-marketplace:SearchAgreements Enables users to link ACE opportunities and AWS Marketplace private offers.
- aws-marketplace:GetSellerDashboard: Grants access to the AWS Partner Central & Marketplace dashboard.

For more information about the custom AWS Marketplace policies, refer to <u>Policies and</u> permissions for AWS Marketplace sellers in the AWS Marketplace Seller Guide.

## Why can't I complete account linking? I have alliance lead privileges

You must have the alliance lead or cloud admin role, not the privileges.

#### How do I unlink accounts?

Follow the steps in Unlinking AWS Partner Central and AWS accounts earlier in this guide.

## What happens to linked ACE opportunities + MPPO if I unlink an account?

If you unlink and re-link to a different AWS Marketplace seller or AWS account, linked objects disappear. If a partner re-links to the same AWS Marketplace seller or AWS account, linked objects remain.

# How can I manage partner user access to a linked account?

Alliance leads use AWS Partner Central User Management to assign IAM roles to AWS Partner Central users and grant them access to a linked account. They can also remove the mapped roles to remove access a linked account.

In addition, each standard IAM role created during account linking comes with limited permissions. For more information about them, refer to Understanding the role permissions earlier in this guide.

# Selecting the PartnerCentralAceRole checkbox created 3 roles. Why?

You use that option to bulk assign IAM roles to the Alliance, Cloud Admin, and ACE teams. The linking process creates the roles. Partners can use the IAM console to delete unwanted roles.

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For more information, refer to Updated Account Linking User Guide in AWS Partner Central.

## Why can't we register our legal business name during account linking?

Ensure you submitted an accurate account name. The AWS ID you select may already be in use, and it cannot be shared by multiple parties, especially if your company is merging. For guidance on what to during a merger, refer to:

- AWS Partners M&A Policy and FAQs
- How do I merge AWS Partner Central accounts?

# Why do I get the "Missing IAM Role Mapping", "Missing Permission", "Access denied", and "Your AWS Marketplace IAM role does not have the required permissions" errors?

The messages appear for the following reasons:

- An AWS Partner Central user wasn't mapped to an IAM role. Ask the alliance lead or cloud admin
  to map the appropriate role to the user. For more information, refer to the <u>AWS Partner Central</u>
  & AWS account linking guide.
- AWS Partner Central users with mapped IAM roles need to update their existing policies. For more information about the latest prerequisites, refer to <u>Prerequisites</u> earlier in this guide.

# Can I associate AWS Marketplace private offers and Channel Partner private offers with ACE opportunities?

Yes, but you must link accounts first. You use AWS Partner Central to associate AWS Marketplace private offers with ACE opportunities. You use **Partner Connections** to associate Channel Partner private offers with ACE opportunities. Both methods require account linking before you can use them. For more information, refer to Partner Connections in the AWS Partner Central Sales Guide.

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# Mapping AWS Marketplace roles to a CRM integration user

This section explains how to map AWS Marketplace AWS Identity and Access Management (IAM) roles to your CRM integration service user on AWS Partner Central. Mapping enables the CRM Integration service user to perform actions on the AWS Marketplace account. Selecting an IAM role to access AWS Marketplace APIs through CRM integration enables features such as linking AWS Marketplace private offers to ACE opportunities.

Before mapping, you must first complete the following:

- Create IAM roles in the AWS Marketplace account.
- While creating IAM roles, add the following custom trust policy to allow AWS Partner Central to map the IAM roles.

- Grant permissions to perform the ListEntities and SearchAgreements actions. For more information, refer to Controlling access to AWS Marketplace Management Portal.
- Link your AWS Partner Central account to an AWS Marketplace account.

## To map an AWS Marketplace IAM role to a CRM integration user

- 1. Sign in to AWS Partner Central as a user with the alliance lead or cloud admin role.
- 2. In the **AWS Marketplace** section of the AWS Partner Central homepage, choose **Manage Linked Account**.

3. On the AWS Marketplace page, in the IAM role for CRM integration section, choose Map IAM role.

- 4. Choose an IAM role from the dropdown list.
- 5. Choose **Map role**.

## To unmap an AWS Marketplace IAM role from a CRM integration user.

- 1. Sign in to AWS Partner Central as a user with the alliance lead or cloud admin role.
- 2. In the **AWS Marketplace** section of the AWS Partner Central homepage, choose **Manage Linked Account**.
- 3. On the AWS Marketplace page, in the IAM role for CRM integration section, choose Unmap IAM role.

# **AWS managed policies for AWS Partner Central users**

An AWS managed policy is a standalone policy created and administered by AWS. AWS managed policies provide permissions for many common use cases so that you can start assigning permissions to users, groups, and roles.

Keep in mind that AWS managed policies might not grant least-privilege permissions for your specific use cases because they're available for all AWS customers to use. We recommend that you reduce permissions further by defining <u>customer managed policies</u> specific to your use cases. For more information, refer to <u>AWS managed policies</u>.

The AWS managed policies described in this section manage AWS Partner Central users' access to AWS Marketplace. For more information about AWS Marketplace seller policies, refer to <u>AWS</u> managed policies for AWS Marketplace sellers.

## **Topics**

- AWS managed policy: AWSPartnerCentralFullAccess
- AWS managed policy: PartnerCentralAccountManagementUserRoleAssociation
- AWS managed policy: AWSPartnerCentralOpportunityManagement
- AWS managed policy: AWSPartnerCentralSandboxFullAccess
- AWS managed policy: AWSPartnerCentralSellingResourceSnapshotJobExecutionRolePolicy
- AWS Partner Central updates to AWS managed policies

# AWS managed policy: AWSPartnerCentralFullAccess

You can attach the AWSPartnerCentralFullAccess policy to your IAM identities.

This policy grants full access to AWS Partner Central and related AWS services.

To view the permissions for this policy, see <u>AWSPartnerCentralFullAccess</u> in the *AWS Managed Policy Reference*.

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# **AWS managed policy:**

# PartnerCentralAccountManagementUserRoleAssociation

You can attach the PartnerCentralAccountManagementUserRoleAssociation policy to your IAM identities. This policy is used by a partner cloud admin to manage IAM roles linked to partner users.

This policy allows the following operations:

- List all roles.
- Pass an IAM role with the name prefix PartnerCentralRoleFor to the AWS Partner Central
  account management service.
- Associate a AWS Partner Central user with an IAM role.
- Disassociate a AWS Partner Central user from an IAM role.

To view the permissions for this policy, see <u>PartnerCentralAccountManagementUserRoleAssociation</u> in the *AWS Managed Policy Reference*.

# AWS managed policy: AWSPartnerCentralOpportunityManagement

You can attach the AWSPartnerCentralOpportunityManagement policy to your IAM identities.

This policy grants full access to manage opportunities in AWS Partner Central.

To view the permissions for this policy, see <u>AWSPartnerCentralOpportunityManagement</u> in the *AWS Managed Policy Reference*.

# AWS managed policy: AWSPartnerCentralSandboxFullAccess

You can attach the AWSPartnerCentralSandboxFullAccess policy to your IAM identities.

This policy grants access for developer testing in the Sandbox catalog.

To view the permissions for this policy, see <u>AWSPartnerCentralSandboxFullAccess</u> in the *AWS Managed Policy Reference*.

# **AWS managed policy:**

# **AWSPartnerCentralSellingResourceSnapshotJobExecutionResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnapshotAndatastorResourceSnaps**

You can attach the

AWSPartnerCentralSellingResourceSnapshotJobExecutionRolePolicy policy to your IAM identities.

This policy provides the ResourceSnapshotJob with permission to read a resource and snapshot it in the target environment. For more information on how to use this policy, see <u>Working with multipartner opportunities</u> in the AWS Partner Central API Reference.

To view the permissions for this policy, see <a href="AWSPartnerCentralSellingResourceSnapshotJobExecutionRolePolicy">AWSPartnerCentralSellingResourceSnapshotJobExecutionRolePolicy</a> in the AWS Managed Policy Reference.

# **AWS Partner Central updates to AWS managed policies**

View details about updates to AWS managed policies for AWS Partner Central since this service began tracking these changes. For automatic alerts about changes to this page, subscribe to the RSS feed on the AWS Partner Central <u>Document history for the AWS Partner Central Getting</u>
Started Guide page.

Change	Description	Date
AWSPartnerCentralFullAccess  — Update to an existing policy	AWS Partner Central updated a policy.	December 4, 2024
AWSPartnerCentralO pportunityManagement — Update to an existing policy	AWS Partner Central updated a policy.	December 4, 2024
AWSPartnerCentralS andboxFullAccess — Update to an existing policy	AWS Partner Central updated a policy.	December 4, 2024

Change	Description	Date
AWSPartnerCentralSellingRes ourceSnapshotJobEx ecutionRolePolicy — New policy	AWS Partner Central added a new policy to grant access to read resources and create snapshots.	December 4, 2024
<u>AWSPartnerCentralFullAccess</u> – New policy	AWS Partner Central added a new policy to grant full access to the AWS Partner Central service.	November 18, 2024
AWSPartnerCentralO pportunityManagement — New policy	AWS Partner Central added a new policy to grant full access to manage opportunities in AWS Partner Central.	November 14, 2024
<u>AWSPartnerCentralS</u> <u>andboxFullAccess</u> — New policy	AWS Partner Central added a new policy to grant access for developer testing in the Sandbox catalog.	November 14, 2024
AWS Partner Central started tracking changes	AWS Partner Central started tracking changes for its AWS managed policies.	November 14, 2024

Policy updates 53

# Controlling access in AWS Partner Central account management

AWS Identity and Access Management (IAM) is an AWS service you can use at no additional charge that helps you control access to AWS resources. AWS Partner Central account management uses IAM for AWS Partner Central authentication and authorization. Administrators can use IAM roles to control who can sign in to AWS Partner Central and what AWS Partner Central permissions they have.

#### Important

AWS Partner Central users that you create authenticate using their credentials. However, they must use the same AWS account. Any change a user makes can impact the entire account.

For more information about available actions, resources, and condition keys, refer to Actions, resources, and condition keys for AWS services.

## **Topics**

- Permissions for AWS Partner Central account management
- Additional resources

# Permissions for AWS Partner Central account management

You can use the following permissions in IAM policies for AWS Partner Central account management. You can combine permissions into a single IAM policy to grant the permissions you want.

## AssociatePartnerAccount

AssociatePartnerAccount provides access to associate AWS Partner Central and AWS accounts.

Action groups: ReadWrite

• Required resources: Does not support specifying a resource Amazon Resource Number (ARN) in the Resource element of an IAM policy statement. To allow access, specify "Resource": "\*" in your policy.

## **AssociatePartnerUser**

AssociatePartnerUser provides access to associate AWS Partner Central users and IAM roles.

- Action groups: ReadWrite
- Required resources: Does not support specifying a resource Amazon Resource Number (ARN) in the Resource element of an IAM policy statement. To allow access, specify "Resource": "\*" in your policy.

AssociatePartnerUser 55

# DisassociatePartnerUser

DisassociatePartnerUser provides access to associate AWS Partner Central users and IAM roles.

- Action groups: ReadWrite
- Required resources: Does not support specifying a resource Amazon Resource Number (ARN) in the Resource element of an IAM policy statement. To allow access, specify "Resource": "\*" in your policy.

# **Additional resources**

Refer to the following sections of the IAM User Guide for more information:

- Security best practices in IAM
- Managing IAM policies
- Attaching a policy to an IAM user group
- IAM identities (users, user groups, and roles)
- Controlling access to AWS resources using policies

DisassociatePartnerUser 56

# Logging AWS Partner Central API calls with AWS CloudTrail

AWS Partner Central is integrated with <u>AWS CloudTrail</u>, a service that provides a record of actions taken by a user, role, or an AWS service in AWS Partner Central. CloudTrail captures calls from the AWS Partner Central console and code calls to the AWS Partner Central API operations as events.

CloudTrail is active in your AWS account when you create it and doesn't require any manual setup. Supported event activity in AWS Partner Central is recorded in a CloudTrail event, along with other AWS service events, on the **Event history** page of the <u>CloudTrail console</u>. There you can view, search, and download events in your AWS account.

Every event or log entry contains the identity of the user who generated the request. This information helps you determine if the request was made by any of the following:

- A user with root or AWS Identity and Access Management user credentials.
- A user with temporary security credentials for a role, or a federated user.
- Another AWS service.

AWS Partner Central supports logging the partnerCentralAccountManagement operation as events in CloudTrail log files with eventSource partnercentral-accountmanagement.amazonaws.com

#### **Topics**

- AWS Partner Central log file entry examples
- Related topics

# **AWS Partner Central log file entry examples**

## Example: AssociatePartnerAccount

```
{
   "eventVersion":"1.08",
   "userIdentity":{
      "type":"IAMUser",
      "principalId": "EX_PRINCIPAL_ID",
      "arn": "arn:aws:iam::123456789012:user/Alice",
      "accountId": "123456789012",
      "accessKeyId": "EXAMPLE_KEY_ID",
      "userName": "Alice"
   },
   "eventTime": "2023-10-11T20:57:35Z",
   "eventSource": "partnercentral-account-management.amazonaws.com",
   "eventName": "AssociatePartnerAccount",
   "awsRegion": "us-east-1",
   "sourceIPAddress":"192.0.0.2/24",
   "userAgent": "Mozilla/5.0",
   "requestParameters":{
      "value": "HIDDEN_DUE_TO_SECURITY_REASONS"
   },
   "responseElements":null,
   "requestID": "F9PAD7MAYFGV73S4T7B3",
   "eventID": "fe2a5873-773c-462a-b7c8-810d224de821",
   "readOnly":false,
   "eventType": "AwsApiCall",
   "managementEvent":true,
   "recipientAccountId": "123456789012",
   "eventCategory": "Management"
}
```

### Example: DisassociatePartnerUser

```
{
   "eventVersion":"1.09",
   "userIdentity":{
      "type": "AssumedRole",
      "principalId": "EX_PRINCIPAL_ID",
      "arn": "arn: aws:iam::123456789012:role/PartnerCentralRoleForCloudAdmin-1234",
      "accountId": "123456789012",
      "accessKeyId": "EXAMPLE_KEY_ID",
      "invokedBy": "partnercentral-account-management.amazonaws.com"
   },
   "eventTime":"2023-10-11T20:57:35Z",
   "eventSource": "partnercentral-account-management.amazonaws.com",
   "eventName": "AssociatePartnerUser",
   "awsRegion": "us-east-1",
   "sourceIPAddress":"partnercentral-account-management.amazonaws.com",
   "userAgent": "partnercentral-account-management.amazonaws.com",
   "requestParameters":{
      "partnerUserId":"005123456789012345",
      "iamRoleArn":"arn:aws:iam::123456789012:role/PartnerCentralRoleForUser-1234",
      "partnerAccountId": "1234567"
   },
   "responseElements":null,
   "requestID": "655832a6-8452-4088-9a0f-17212fa55765",
   "eventID": "f7394769-4a3b-4101-9b00-ee0b86a77d89",
   "readOnly":false,
   "eventType": "AwsApiCall",
   "managementEvent":true,
   "recipientAccountId": "123456789012",
   "eventCategory": "Management"
}
```

# **Related topics**

For more information, refer to the following sections in the AWS CloudTrail User Guide:

- Creating a trail for your AWS account
- AWS service integrations with CloudTrail logs
- Configuring Amazon SNS notifications for CloudTrail

Related topics 59

- Receiving CloudTrail log files from multiple Regions
- CloudTrail userIdentity element

Related topics 60

# **User management**

In AWS Partner Central, you provide users specific permissions by assigning them roles. A user can only access the AWS Partner Central resources permitted by their roles. Review the topics in this section to learn about role capabilities, assigning roles, and user management.

## **Topics**

- AWS Partner Central roles
- Managing users and role assignments
- AWS Partner Central permissions best practices
- Multi-factor authentication (MFA)

# **AWS Partner Central roles**

An AWS Partner Central role is an identity with specific permissions in AWS Partner Central. You can assign a new user a role when you invite them to register, and change role assignments on the **User management** page. This section describes roles and compares role capabilities.

## **Topics**

- · Alliance lead
- · Alliance team
- Standard user
- Channel user
- Cloud admin
- Marketing staff
- Technical staff
- ACE manager
- ACE user
- Role comparison

AWS Partner Central roles 62

## Alliance lead

When you create an AWS Partner Central account, you begin with one role that has complete access to all resources in the account: the alliance lead. The first user to create an account for your company is automatically assigned the alliance lead role. Only one user in your company account can be the alliance lead at one time. Only the alliance lead can reassign the role to another user.

The alliance lead is your company's primary account administrator. They should have a business development or business leadership role with legal authority to accept the AWS Partner Network terms and conditions on behalf of your company.

The alliance lead role can do the following:

- View and manage all of your company's account information in AWS Partner Central.
- Manage partner account information, including the partner scorecard, account details, and listing
  in the AWS Partner Solutions Finder (for eligible AWS Partners only).
- Assign alliance team, ACE manager, ACE user, technical staff, or marketing staff roles to other users in your AWS Partner account.
- · Remove users.
- Reassign the alliance lead role to another user.
- View certification details.
- View and edit opportunities and leads in ACE Pipeline Manager.

## **Alliance team**

The alliance team role shares administrative responsibility with the alliance lead. They serve as a secondary point of contact for communication regarding your company's AWS Partner Network membership. An alliance team user supports the alliance lead by managing opportunities and leads in the ACE Pipeline Manager, submitting program applications, and monitoring your Partner scorecard. The alliance lead can assign the alliance team role to up to 20 users.

The alliance team user can do the following:

- Manage partner account information, including the partner scorecard, account details, and listing
  in the <u>AWS Partner Solutions Finder</u> (for eligible partners only).
- Assign alliance team, ACE manager, ACE user, technical staff, or marketing staff roles to other users in your account.

Alliance lead 63

- View certification details.
- View and edit opportunities and leads in ACE Pipeline Manager.

• Remove users.

Alliance team 64

## Standard user

The standard user role can sign in to your AWS Partner Central account, update personal information, and complete AWS training and certification courses. Alliance lead and alliance team users can grant standard users access to more resources by assigning them a different role.

## **Channel user**

The channel user role is for users who help administer AWS Marketplace Channel Programs and report AWS accounts used for reselling. This role is necessary for users responsible for updating end-user information and program-management accounts on behalf of your organization. You can assign any number of users the channel user role.

In addition to standard user role permissions, the channel user can access the **Channel Management** page.

## **Cloud admin**

The user with the cloud admin role is your company's Identity and Access Management (IAM) administrator of your AWS accounts and the primary point of contact for AWS Marketplace. The alliance lead can assign multiple users to the cloud admin role. Only alliance lead or cloud admin users can reassign the cloud admin role to another user. The alliance lead user may assign themselves the cloud admin role to link AWS Partner Central and AWS Marketplace accounts.

When you link your AWS Partner Central account to an AWS Marketplace seller account, AWS Marketplace creates an IAM role called cloud admin in your account. It makes you the cloud admin role by default (if you were not already) and associates the cloud admin IAM role to your AWS Partner Central account. The cloud admin role has IAM permissions to map AWS Partner Central users to IAM roles.

Standard user 65

## **Cloud admin role IAM permissions**

The cloud admin role has the following IAM permissions:

```
{
  "Version": "2012-10-17",
  "Statement": [
    {
      "Sid": "PassPartnerCentralRole",
      "Effect": "Allow",
      "Action": [
        "iam:PassRole"
      ],
      "Resource": "arn:aws:iam::*:role/PartnerCentralRoleFor*",
      "Condition": {
        "StringEquals": {
          "iam:PassedToService": "Partnercentral-account-management.amazonaws.com"
        }
      }
    },
      "Sid": "PartnerUserRoleAssociation",
      "Effect": "Allow",
      "Action": [
        "iam:ListRoles",
        "Partnercentral-account-management: AssociatePartnerUser",
        "Partnercentral-account-management:DisassociatePartnerUser"
      ],
      "Resource": "*"
    }
  ]
}
```

Cloud admin 66

# **Marketing staff**

The marketing staff role can view and edit all areas of AWS Partner Central with marketing components, such as AWS Partner Marketing Central, AWS Partner Network (APN) Badge Manager, AWS Partner Solutions Finder, and AWS Partner References. Marketing staff users have a top of funnel view of leads and campaigns by AWS Region and campaign type. The role helps users identify the most effective marketing channels and prioritize market development fund (MDF) utilization. In addition, marketing staff users can participate in lead and opportunity management and provide details on the AWS Partner Program application to earn designations. The alliance lead can assign any number of users the marketing staff role.

The marketing staff role is ideal for users responsible for promotional campaigns or branding, such as:

- Members of a marketing team that build awareness for customer acquisition, maturation, and expansion based on Partner technical business strategies.
- Members of a marketing coordinator team responsible for operational marketing needs and editing campaign and lead-generation information.

The marketing staff role can do the following:

- Access AWS training and certification courses.
- Submit case studies.
- Access AWS Partner Marketing Central and AWS sponsorships.
- Create and build using the APN Marketing Toolkit.
- Create and edit your company listing in the AWS Partner Solutions Finder.
- View and edit public references.
- Use APN Badge Manager.
- View and edit leads and opportunities managed by the marketing staff role.
- Create and edit program applications.

Marketing staff 67

# **Technical staff**

The technical staff role can view and edit all AWS Partner Central resources with technical components, such as offerings, case studies, and Well-Architected workloads. AWS Partner Central provides these users with access to resources that build their AWS technical knowledge, including personalized recommendations on relevant training and certifications that match the organization's profile and market needs. Technical staff users can participate in technical reviews of your organization's offerings and provide details on your AWS Partner program application to earn designations. The alliance lead can assign any number of users the technical staff role.

The technical staff role is for users who need to submit opportunities to AWS through the ACE Pipeline Manager and manage those opportunities throughout their lifecycle. This role is the best option for users responsible for managing a set of opportunities or leads without access to view or edit entries owned by other users. For example:

- Members of a product development team that build awareness for customer acquisition, maturation, and expansion based on Partner technical business strategies.
- Members of a presales technical team responsible for delivering proof-of-concept projects, managing implementations, and professional service engagements.
- Members of a technical team responsible for technical guidance for customer solutions including architecture, applications, software, and services.

The technical staff role can do the following:

- Access training and certification courses.
- · Build offerings.
- Build technical validations.
- Build case studies.
- Build device listings.
- Build Well-Architected workloads.
- Create and edit program applications.

Technical staff 68

### **ACE** manager

The APN Customer Engagements (ACE) manager role can view and edit opportunities and leads in the ACE Pipeline Manager. Additionally, When AWS shares a lead with a partner, or requires more information about a partner-submitted opportunity, the ACE manager receives an automated email notification. The alliance lead can assign the ACE manager role to up to 20 users.

The ACE manager role is the ideal option for users responsible for managing or overseeing all AWS leads and opportunities in your organization without the additional access provided by the alliance team role. For example:

- Members of an operations team that manage data input and opportunities for sales teams.
- Members of a sales team that enter and manage lead and opportunity data.
- Members of a marketing team who want to oversee lead activity.

The ACE manager role provides users access to update all opportunities and leads in the ACE Pipeline Manager. It is important that new users review the ACE program documentation available on AWS Partner Central. For users who only need to manage the opportunities they actively own, the ACE user role is a more appropriate assignment.

The ACE manager role can do the following:

- Submit opportunities.
- View or edit opportunities submitted by all users.
- Accept, reject, view, and edit all opportunities and leads shared with all users.
- Transfer ownership of all opportunities and leads to other users.
- Perform bulk imports, exports, updates, and transfers of all opportunities and bulk exports and transfers of all leads.
- Update leads and opportunities on behalf of sales teams.
- Download pipeline data to create reports.

ACE manager 69

#### **ACE** user

The ACE user role can access the **My Customers** tab in Partner Central to submit opportunities to the ACE Pipeline Manager. ACE users can access and manage only the opportunities and leads that they own. You can assign any number of users the ACE user role.

The ACE user role is for users who need to submit opportunities to AWS through the ACE Pipeline Manager and manage those opportunities throughout their lifecycle. This role is the best option for users responsible for managing a set of opportunities or leads without access to view or edit entries owned by other users.

To enable ACE users to link ACE opportunities to AWS Marketplace private offers, provide AWSMarketplaceSellerFullAccess or, minimally, ListEntities/SearchAgreements to the IAM role assigned to ACE users. For more information, refer to Linking AWS Partner Central and AWS accounts.

The ACE user role can do the following:

- · Submit opportunities.
- View, edit, and update owned opportunities.
- Transfer owned opportunities and leads to other users.
- Perform bulk imports, exports, updates, and transfers of owned opportunities and bulk transfers of owned leads.

ACE user 70

# **Role comparison**

Your role determines your access to AWS Partner Central resources and ability to perform tasks. The following table compares role abilities. It does not include the <u>Standard user</u> role, which has limited access in AWS Partner Central. A user with the standard user role can sign in, access their personal profile, and access AWS training courses.

Task	Alliance lead	Alliance team	Cloud admin	Marketing staff	Technical staff	ACE manager	ACE user
Reassign alliance lead role	Х						
Assign ACE manager, ACE user, marketing staff, and technical staff roles	Х	X	Х				
Remove users	Х	Χ	Χ				
Submit ACE opportunities	Х	Х		х		Х	Х
Manage all ACE opportunities and leads	Х	X		Х		X	
Manage owned ACE opportuni ties and leads	Х	X		Х	Х	X	Х
Manage AWS Partner Solution Finder listing	Х	X		Х			

Role comparison 71

Task	Alliance lead	Alliance team	Cloud admin	Marketing staff	Technical staff	ACE manager	ACE user
Access training and certification data	Х	Х					
Apply to an AWS Competency Program	Х	Х			X		
Manage offerings	X	X		X	Χ		
Build Well- Architected workloads	X	X			X		
Build case studies	X	Х		X	X		
Build with the APN Marketing Toolkit	Х	Х		X			
Manage public references	Х	Х		Х			
Access APN Badge Manager	Х	X		Х			
Manage program applications	Х	Х			Х		

Role comparison 72

# Managing users and role assignments

On the User management page, you can manage AWS Partner Central users, role assignments, and AWS Identity and Access Management (IAM) role mapping.

#### **Topics**

- Managing role assignments
- Reassigning the alliance lead role
- Mapping users to IAM roles
- Removing users
- Managing your profile

### Managing role assignments

On the **Users** tab of the **User management** page, you can manage role assignments for up to 10 users at a time. For best practices regarding role assignments, refer to AWS Partner Central permissions best practices.



#### (i) Note

These instructions do not apply to the reassignment of the alliance lead role. To reassign the alliance lead role, refer to Reassigning the alliance lead role.

#### To assign, reassign, or remove roles

- 1. Sign in to AWS Partner Central as a user with the alliance lead or alliance team role.
- 2. On the My Company menu, choose User Management.
- 3. On the **User management** page, choose the **Users** tab.
- In user list, select the check box next to the user name of the user you want to manage. You 4. can choose up to 10 users.
- Choose Manage roles. 5.
- 6. In the Role assignments section, each user you selected displays in its own row. For each user, the roles they currently have display below the **Role** field.

• To assign a new role to a user – To the right of the user name, choose a role from the Role(s) dropdown list.

- **To unassign a role** To the right of the user name, below the **Role** field, choose the X icon of the role you want to remove.
- To configure roles for another user Choose Manage another user.
- To remove a user row from the current role-mapping group Choose Remove. This does not remove a user, and their role assignments will not change. To remove a user from AWS Partner Central, refer to Removing users.
- 7. After completing role assignments, choose **Update**.

Managing role assignments 74



#### Note

After you choose **Update**, the number of successful and failed role assignments display on the User management page. AWS Partner Central will not make prohibited role assignments. For example, you cannot assign the alliance team role to more than 20 users. For more information, refer to AWS Partner Central roles.

### Reassigning the alliance lead role

On the **User management** page, the alliance lead can reassign the role to another user. Only one user can have the alliance lead role at a time.

#### To reassign the alliance lead role

- Sign in to AWS Partner Central as a user with the alliance lead role. 1.
- 2. On the **My Company** menu, choose **User Management**.
- 3. On the **User management** page, choose the **Users** tab.
- In the first column of the user list, select the checkbox of the user you want to make the new alliance lead.
- Choose Reassign the alliance lead role.
- 6. On the alliance lead role management page, choose the new alliance lead user.
- Choose Reassign. 7.
- 8. On the **Reassign alliance lead** dialog box, enter **confirm** and choose **Reassign**.

# Mapping users to IAM roles

On the **IAM roles** tab, you can grant single sign-on access to the AWS Marketplace Management Portal (AMMP) to cloud admin and non-cloud admin partner users by assigning them an IAM role.

#### **Prerequisites**

You must complete the following before mapping users to IAM roles:

- Link your AWS Partner Central account to an AWS Marketplace account.
- In the IAM console, a cloud admin user creates IAM roles with Marketplace permissions.

For more information, refer to Linking AWS Partner Central and AWS accounts.

#### To map users to IAM roles

- 1. Sign in to AWS Partner Central as a user with the alliance lead or alliance team role.
- 2. On the My Company menu, choose User Management.
- 3. On the **User management** page, choose the **IAM roles** tab.
- 4. To map cloud admin users:
  - a. Choose one or more users from the **Cloud admin users** list. This list contains users assigned the cloud admin role that need an IAM role assignment to have AWS Marketplace permissions.
  - b. Choose Map to IAM role.
- 5. To map non-cloud admin partner users:
  - a. Choose one or more users from the Available partner users list. This list contains users that do not have the cloud admin role but need an IAM role assignment to have AWS Marketplace permissions.
  - b. Choose Map to IAM role.

Mapping users to IAM roles 76

### **Removing users**

Removing a user permanently revokes that user's access to AWS Partner Central and cannot be undone. To restore a removed user, you must reinvite them to register. AWS Partner Central stores data for removed users.

#### Important

Before removing the user with the alliance lead role, reassign the role to another user. Refer to Reassigning the alliance lead role.

#### To remove a user

- Sign in to AWS Partner Central as a user with the alliance lead or alliance team role. 1.
- 2. On the My Company menu, choose User Management.
- On the **User management** page, choose the **Users** tab. 3.
- In the user list, select the checkboxes next to the users you want to remove. You can remove 10 users at a time.
- Choose Remove user.
- In the **Remove user** dialog box, enter **confirm** and choose **Remove**.

### Managing your profile

You can change your profile data, except for your contact type, user role, or email address.

#### To change your profile

- 1. Sign in to AWS Partner Central.
- Navigate to the **My profile** menu and select the **My profile** tab. 2.
- 3. Choose **Edit**.
- Update your information and choose **Save**. 4.

Removing users 77



# Note

If you need to update your contact type, submit an <u>AWS Partner support case</u>.

Managing your profile 78

# **AWS Partner Central permissions best practices**

When assigning AWS Partner Central roles, use the following guidelines.

#### **Topics**

- Assign roles according to the principle of least privilege
- Audit role assignments
- Use unique credentials
- Avoid generic logins

### Assign roles according to the principle of least privilege

Users should have permissions to access only those resources that they need to perform their jobs. For example, if one of your team members is responsible only for updating and reporting on opportunities across your pipeline in the APN Customer Engagements (ACE) Pipeline Manager they should have the ACE manager role, not the alliance team role. For more information, refer to Apply least privilege permissions in the IAM User Guide.

# **Audit role assignments**

Periodically audit your role assignments and adjust permissions as people change roles at your organization. Audit your user list to ensure you have deactivated users who have left your organization or moved to roles that no longer require access to AWS Partner Central.

#### Use unique credentials

Ensure that users log in to AWS Partner Central with unique login credentials. Sharing user credentials violates the AWS Partner Network and AWS Partner Network Customer Engagements (ACE) terms and conditions and creates security risks.

# **Avoid generic logins**

Avoid keeping a generic login (for example, APN\_Admin@company.com) assigned to the alliance lead role. Follow best practices for managing permissions and avoid having multiple users sign in to AWS Partner Central with the same generic credentials. Instead, reassign an individual user to the alliance lead role, assign other users to the roles they require, and deactivate the generic account.

#### To reassign a generic login

- 1. Identify all of the users currently signing in to AWS Partner Central with the generic login.
- 2. Assign an individual user to the alliance lead role.
- 3. Assign other users to roles based on the principle of least privilege. For a summary of roles and their permissions, refer to AWS Partner Central roles.
- Confirm that all assigned users can access AWS Partner Central. After confirmation is complete, the alliance lead can deactivate the generic account.

#### To deactivate a generic account

- 1. Sign in to AWS Partner Central with the alliance lead role.
- 2. Choose View my APN Account.
- 3. In the Partner Users section, choose Manage Active Partner Users.
- 4. For the generic account, choose **Deactivate** from the action menu.

Avoid generic logins 80

# Multi-factor authentication (MFA)

Multi-factor authentication (MFA) adds an additional layer of protection to your AWS Partner Central account. When enabled, users must enter a verification code sent to their registered email address in addition to their username and password during login. When logging in, users have the option to mark a device as trusted for 30 days. After 30 days, users need to obtain a new one-time password. To sign in with MFA enabled, see Signing in to AWS Partner Central.

#### Note

If your team shares login credentials, we highly recommend your alliance lead or cloud admin to deactivate and reassign any shared logins. If shared credentials are not deactivated when MFA is enabled, users without access to the registered email inbox may potentially be unable to retrieve the one-time password required for login, locking users out of their accounts. More information on this process can be found in AWS Partner Central permissions best practices.

#### To manage MFA for your AWS Partner Central accounts

An alliance lead or cloud admin can manage MFA for all users in their organziation. Any changes to MFA settings made by an alliance lead or cloud administrator affect all users within their organization.

- Sign in to AWS Partner Central as a user with the alliance lead or cloud admin role. 1.
- 2. On the My Company menu, choose User Management.
- 3. On the **User management** page, choose the **Security** tab.
- Choose Edit. 4.
- 5. Select a Multi-factor authentication (MFA) status option.
  - Enabled To sign in to AWS Partner Central, users must enter a verification code sent to their registered email address in addition to their username and password.
  - Disabled To sign in to AWS Partner Central, users must only enter their username and password.
- Choose Save.

#### ▲ Important

If you are locked out of AWS Partner Central and need support, do the following:

1. Navigate to the AWS Partner Team contact page of the AWS Partner Network Knowledge Base.

2. Complete the contact form and choose **Submit**.

# **AWS Partner Central tasks**

AWS Partner Central provides recommended tasks to help with your account, solution development, and AWS Partner program enrollment. The tasks AWS Partner Central recommends are based on your company profile, AWS Partner path, solution stage, and program enrollment. In AWS Partner Central, three types of tasks guide you in the following areas:

- Account tasks AWS Partner Central onboarding, setup, and administration.
- **Solution tasks** Build, market, sell, and grow solutions on AWS.
- **Program tasks** Enroll in and complete AWS Partner Network programs.

#### **Topics**

- My tasks
- Task management
- · Solution growth stage tasks

# My tasks

Use the following procedures to review and complete tasks assigned to you.

#### **Topics**

- Task summary
- Completing tasks
- · Dismissing a task

### **Task summary**

To view a summary of your tasks, refer to the **Tasks** section on the AWS Partner Central home page.

#### To view your task summary

1. Sign in to AWS Partner Central as a user with the alliance lead or alliance team role.

My tasks 83

2. Under **Tasks**, the number of account, solution, and program tasks assigned to you appear. In the **Tasks** section, you can do the following:

- Choose the number under **Account tasks**, **Solution tasks**, or **Program tasks** to view those tasks on the **Tasks** page.
- Choose a task name to go to the task details page.
- Choose View tasks to go to the Tasks page.

### **Completing tasks**

#### To complete a task

- 1. Sign in to AWS Partner Central.
- 2. On the AWS Partner Central menu bar, choose My tasks.
- 3. On the **My tasks** menu, choose a task type.

My tasks menu option	Description
Account tasks	AWS Partner Central onboarding, account setup and administration.
Solution tasks	Build, market, sell, and grow solutions on AWS.
Program tasks	Enroll in AWS Partner Network programs.

- 4. On the **Tasks** page, choose the task name.
- 5. Complete the actions on the task details page.
  - Some tasks, such as adding a company description, provide a form to complete. Complete the form and choose **Submit**.
  - Some tasks, such as creating a software offering, provide a link to choose to begin task work.
- 6. When you have finished the task work, on the task details page, choose **Confirm**.

Completing tasks 84

# Dismissing a task

On a task detail page, standard users can dismiss a task. Dismissing a task removes it from your list of task assignments and sends the task back to your alliance lead for reassignment.

#### To dismiss a task

- 1. On the **Tasks** page, choose the task name.
- 2. On the task details page, choose **Dismiss task**.
- 3. On the **Dismiss task** dialog, enter a reason for your alliance lead to read.
- 4. Choose **Dismiss task**.

# Task management

Alliance leads can manage task assignments for users in their AWS Partner organization.

#### To assign or reassign a task

- 1. Sign in to AWS Partner Central as a user with the alliance lead role.
- 2. In the **Tasks** section of the home page, choose **View tasks**.
- 3. On the **Tasks** page, choose the **Account tasks**, **Solution tasks**, or **Program tasks** tab.
- 4. In the tasks table, select the check box of the task you want to assign.
- Choose Change assignee.
- 6. On the **Assign task** dialog box, choose a user. You can search for a user by entering a name.
- Choose Confirm.

# Solution growth stage tasks

There are four stages in the development of a solution on AWS: Build, Market, Sell, and Grow. At each stage, AWS Partner Central recommends tasks to guide you. The tasks that AWS Partner Central recommends are based on your company profile, AWS Partner path, solution stage, and program enrollment.

Dismissing a task 85



#### Note

The AWS Partner Profitability Framework is a best practice for using AWS Partner Central to develop solutions on AWS. To follow the framework in AWS Partner Central, use tasks.

#### **Topics**

- Build stage
- Market stage
- Sell stage
- **Grow stage**

# **Build stage**

In the Build stage, you create your AWS solution. AWS Partner Central tasks guide you to the AWS technical and business resources that are available to AWS Partners. These include best practices to follow to optimize your solution's visibility to AWS sellers and technical guidance from AWS service experts.

The following table contains an overview of Build stage activities for software, service, and AWS Managed Service Provider (MSP) solutions:

Solution type	Build stage overview
Software or service solution	<ul> <li>Enroll in the Cloud Essentials - Knowledge Badge Readiness Path to learn foundational cloud concepts.</li> </ul>
	<ul> <li>Enroll in the Solutions Architect Partner Learning Plan to learn about AWS service best practices when building and designing solutions.</li> </ul>
	• Refer to the <i>Solution Building Enablement Guide</i> to build industry-focused solutions.
	<ul> <li>Use APN Innovation Sandbox credits to offset the cost of building your solution on AWS.</li> </ul>

Build stage

Solution type	Build stage overview
	<ul> <li>Explore AWS PartnerCast for free webinars and on-demand training resources.</li> </ul>
AWS Managed Service Provider (MSP) solution	<ul> <li>Explore the AWS MSP Factory content to access hands-on workshops and modular content to develop your capabilities as an AWS MSP Partner.</li> </ul>
	<ul> <li>Enroll in the Cloud Essentials - Knowledge Badge Readiness Path to learn foundational cloud concepts.</li> </ul>
	<ul> <li>Enroll in the Solutions Architect Partner Learning Plan to learn about AWS service best practices when building and designing solutions.</li> </ul>
	• Refer to the <i>Solution Building Enablement Guide</i> to build industry-focused solutions.
	<ul> <li>Use APN Innovation Sandbox credits to offset the cost of building your solution on AWS.</li> </ul>
	• Explore AWS PartnerCast for free webinars and on-demand training resources.

# Market stage

In the Market stage, AWS Partner Central tasks help you add case studies, go-to-market (GTM) campaign templates, and marketing enablement to your solution's marketing materials. Tasks also help expand your reach among AWS sellers and customers with listings on AWS Marketplace and AWS Partner Solution Finder.

The following table contains an overview of Market stage activities for software, service, and AWS Managed Service Provider (MSP) solutions:

Market stage 87

Solution type	Market stage overview
Software solution	<ul> <li>Learn to use AWS Partner Marketing Central tools and resources to help you to grow your business and reach new customers.</li> <li>Apply for Marketing Development Funds (MDF) to offset your marketing costs and build sales pipeline. For more information, refer to the MDF Quick Guide.</li> <li>Create custom partner badges with AWS Badge Manager to showcase your relations hip with AWS and designations you've earned. View and download your organizat ion's badges in high-resolution .eps and .png files. For guidance on when and how to use the badges in your marketing, refer to the AWS Partner Creative and Messaging Guide.</li> <li>Learn about AWS go-to-market (GTM) best practices: <ul> <li>Build a lead-generation strategy.</li> <li>Download the GTM Strategy template.</li> <li>Download the AWS Business Plan template.</li> <li>Consider offering a free tier for your product or service on AWS Marketplace.</li> <li>Ensure that your Partner Solutions Finder (PSF) listing is accurate and current. This helps customers find you on the public Partner Solutions Finder (PSF) and AWS sellers find your solution on the internal Partner Discovery Portal (PDP).</li> </ul> </li> </ul>
Service solution	• Watch the video <i>Drive demand with AWS</i> Partner Marketing Central.

Market stage 88

Solution type	Market stage overview
	<ul> <li>Use the AWS Marketing Toolkit to create goto-market (GTM) assets.</li> <li>Create case studies and link them to your solution.</li> <li>Refer to the AWS Marketplace Seller GTM Academy quick reference guide to build a GTM strategy for AWS Marketplace solutions .</li> </ul>
AWS Managed Service Provider (MSP) solution	<ul> <li>Explore the AWS MSP Factory content to amplify your marketing efforts.</li> <li>Enroll in the Cloud Essentials - Knowledge Badge Readiness Path to learn foundational cloud concepts.</li> <li>Enroll in the Solutions Architect Partner Learning Plan to learn about AWS service best practices when building and designing solutions.</li> <li>Refer to the Solution Building Enablement Guide to build industry-focused solutions.</li> <li>Use APN Innovation Sandbox credits to offset the cost of building your solution on AWS.</li> <li>Explore AWS PartnerCast for free webinars and on-demand training resources.</li> </ul>

# Sell stage

In the Sell stage, AWS Partner Central recommends tasks to enhance the visibility of your solutions among AWS sellers and customers. You'll build opportunity pipelines and prepare for co-selling opportunities in the APN Customer Engagement (ACE) program.

The following table contains an overview of Sell stage activities for software, service, and AWS Managed Service Provider (MSP) solutions:

Sell stage 89

Solution type	Sell stage overview	
Software solution	<ul> <li>Complete AWS Partner Sales Accreditation training to learn how to co-sell with AWS:</li> <li>Create AWS Marketplace Private Offers (MPPOs).</li> <li>Submit opportunities through the APN Customer Engagements (ACE) Pipeline Manager. After 10 validated partner-originated opportunities, you become ACE eligible, to receive AWS originated opportunities. Launch two opportunities with your offering attached to move to Grow stage.</li> </ul>	
Service solution	<ul> <li>Complete AWS Partner Sales Accreditation (Business) to learn to communicate the AWS value proposition to customers.</li> <li>Complete the AWS Solution Seller Learning Plan and AWS Sales Essentials Partner Learning Plan to learn customer needs on AWS and best AWS co-selling practices.</li> <li>Use the AWS Marketplace Channel Partner activation toolkit to sell your solutions on AWS Marketplace.</li> <li>Request AWS Partner Proof-of-Concept (POC) activity funding to help acquire new customers or upsell existing customers.</li> </ul>	
AWS Managed Service Provider (MSP) solution	<ul> <li>Explore the AWS MSP Factory content to access hands-on workshops and modular content to develop your capabilities as an AWS MSP Partner.</li> <li>Complete AWS Partner Sales Accreditation (Business) to learn to communicate the AWS value proposition to customers.</li> </ul>	

Sell stage 90

Solution type	Sell stage overview
	<ul> <li>Complete the AWS Solution Seller Learning         Plan and AWS Sales Essentials Partner         Learning Plan to learn customer needs on         AWS and best AWS co-selling practices.</li> <li>Use the AWS Marketplace Channel Partner         activation toolkit to sell your solutions on         AWS Marketplace.</li> </ul>
	<ul> <li>Request AWS Partner Proof-of-Concept (POC) activity funding to help acquire new customers or upsell existing customers.</li> </ul>

# **Grow stage**

Growing your solution on AWS involves learning advanced networking to reach new markets and customer segments. AWS Partner Central recommends tasks to highlight your expertise to customers by achieving an AWS Specialization and validate your solutions with AWS Foundational Technical Reviews (FTRs).

The following table contains an overview of Grow stage activities for software, service, and AWS Managed Service Provider (MSP) solutions:

Solution type	Grow stage overview
Software solution	<ul> <li>Highlight your expertise to customers by achieving an AWS Specialization.</li> </ul>
	• Run pilot programs in your specialization.
	<ul> <li>Streamline procurement and offer flexible pricing on AWS Marketplace with <u>AWS</u> <u>Marketplace Private Offers (MPPOs)</u>.</li> </ul>
	<ul> <li>Authorize channel partners to sell your AWS Marketplace offer.</li> </ul>
Service solution	<ul> <li>Use the channel seller renewal playbook to optimize your renewals process and refine</li> </ul>

Grow stage 91

Solution type	Grow stage overview
	your AWS Marketplace Channel Partner Private Offer (CPPO) strategy.  • Streamline procurement and offer flexible pricing on AWS Marketplace with AWS Marketplace Private Offers (MPPOs).  • Build industry-focused solutions and promote them with AWS Competency specialization.  • Stand out among AWS Partners to AWS sales teams by sharing opportunites in the ACE Pipeline Manager that are linked to your solution.
AWS Managed Service Provider (MSP) solution	<ul> <li>Explore the AWS MSP Factory content to access hands-on workshops and modular content to develop your capabilities as an AWS MSP Partner.</li> <li>Use the channel seller renewal playbook to optimize your renewals process and refine your AWS Marketplace Channel Partner Private Offer (CPPO) strategy.</li> <li>Streamline procurement and offer flexible pricing on AWS Marketplace with AWS Marketplace Private Offers (MPPOs).</li> <li>Stand out among AWS Partners to AWS sales teams by sharing opportunites in the ACE Pipeline Manager that are linked to your solution.</li> </ul>

Grow stage 92

# **AWS Partner Central FAQ**

This topic provides answers to the following questions about AWS Partner Central.

#### **Topics**

- How do I open an AWS Support ticket?
- I'm locked out of AWS Partner Central. How do I get support?
- How do I register for AWS Partner Accreditations?
- How do I reset my AWS Partner Central password?
- How do I ensure that my Partner Scorecard registers my organization's AWS Certifications?
- How do I transfer my AWS certifications to a new AWS Partner Central account?
- What is the AWS Direct Connect program?
- Does AWS Partner Central support the Microsoft Edge Legacy browser?
- Can I access the AWS Management Console through AWS Partner Central?

# How do I open an AWS Support ticket?

In AWS Partner Central, choose **Support, Contact Support** to submit new cases, view your case history, or correspond with AWS Partner Support.

# I'm locked out of AWS Partner Central. How do I get support?

If you are locked out of AWS Partner Central, you can get support by doing the following:

- 1. Navigate to the AWS Partner Team contact page of the AWS Partner Network Knowledge Base.
- 2. Complete the contact form and choose Submit.

# **How do I register for AWS Partner Accreditations?**

#### To enroll in AWS Skill Builder and AWS Partner Accreditations

- 1. Sign in to AWS Partner Central.
- Choose Learn, AWS Partner Training.
- Choose Explore free digital training.

4. Choose Sign in to AWS Skill Builder.

# How do I reset my AWS Partner Central password?

#### To reset a forgotten password

- 1. On the Sign in to AWS Partner Network page, choose Forgot password.
- 2. Enter your registered business email address.
- Choose Next.
- Check your email for a message from apn-no-reply@amazon.com with the subject line AWS
   Partner Network Email Verification. The message contains a verification code.
- 5. On the **Reset password** page, enter the verification code.
- 6. For **Password**, enter a new password. Passwords must contain the following:
  - Eight or more characters.
  - At least one uppercase and one lowercase letter.
  - At least one number.
  - At least one symbol from ! @ # \$ % ^ \_ = + : :.
- Choose Submit.



For help with signing in and registration, contact APN Support.

# How do I ensure that my Partner Scorecard registers my organization's AWS Certifications?

In order for a user's AWS Certification to appear on your Partner Scorecard, the user must be registered with AWS Partner Central. To register a user, refer to <u>Inviting new users</u>. In addition, one of the following must be true:

• The user passed the AWS Certification exam using their current registered AWS Partner Central email address.

 The user passed an AWS Certification exam using the email address from their personal CertMetrics account and added the address to their AWS Partner Central account. Refer to Adding your CertMetrics email address to your AWS Partner Central account

#### Adding your CertMetrics email address to your AWS Partner Central account

- Sign in to AWS Partner Central.
- 2. Choose My Profile, My AWS Certifications.
- 3. Choose **Edit**.
- 4. For **AWS T&C Account Email**, enter the email address registered with your CertMetrics account.
- 5. Choose **Save**. Allow 5 days for certifications to update on your Partner Scorecard.

# How do I transfer my AWS certifications to a new AWS Partner Central account?

You can transfer AWS certifications you've earned with a previous employer to a new AWS Partner Central account.

#### To transfer your AWS certifications to a new AWS Partner Central account

- 1. Register as a user on AWS Partner Central with the registered business email address of your new company.
- 2. Navigate to the AWS Certification page.
- 3. Choose **Sign in**.
- 4. On the **Choose a sign in method** page, in the **Organization SSO** section, enter the registered business email of your new company.
- 5. Choose Sign in.
- 6. Navigate to <u>Contact AWS Training and Certification</u>. Submit a request to transfer your previous AWS Certification profile to your new AWS Partner Central account.

# To transfer AWS certifications to a new AWS Partner Central account with a CertMetrics email address

If your CertMetrics account address is a personal email address listed in your previous company's AWS Partner Scorecard, do the following:

- 1. Sign in to <u>AWS Partner Central</u> using your previous email address and password. If you do not have access to this account, contact APN support for assistance.
- 2. Choose My profile, My AWS Certifications
- 3. For View All Trainings and Certifications, choose Edit.
- 4. Delete the contents of the AWS T&C Account Email field.
- 5. Choose **Save**. Your certifications will appear in your new account within five business days.



For assistance updating your CertMetrics account email address, submit a request at <a href="Contact AWS Training and Certification">Contact AWS Training and Certification</a>. In the request details, include your previous and new CertMetrics email addresses.

# What is the AWS Direct Connect program?

For more information, refer to AWS Direct Connect Delivery Partners.

# Does AWS Partner Central support the Microsoft Edge Legacy browser?

No. Effective December 31, 2020, AWS Partner Central stopped supporting the Microsoft Edge Legacy Browser. If you currently access AWS Partner Central with the Edge Legacy browser, we recommend upgrading to the Microsoft Edge browser for a better experience.

### What is the Microsoft Edge Legacy browser?

Microsoft Edge Legacy browser includes version of the original Edge browser prior to version 80. To find out what version of Edge you have, refer to Find out which version of Microsoft Edge you have.

# Why the change?

In 2021, Microsoft ended support for its Microsoft Edge Legacy browser, including security updates. At AWS, our partner user experience and the security of partner data are very important to us. Hence, we proactively discontinued support for the Microsoft Edge Legacy browser on December 3, 2020 in favor of the new Edge browser released in January 2020.

# Can I access the AWS Management Console through AWS Partner Central?

You cannot access the AWS Management Console through AWS Partner Central. Sign in to the AWS Management Console at https://console.aws.amazon.com/console.

Why the change?

# **Document history for the AWS Partner Central Getting Started Guide**

The following table describes the documentation releases for AWS Partner Central Documentation.

Change	Description	Date
Updates to Partner Assistant documentation	Moved information that was formerly in the AWS Partner Central FAQ to AWS Partner Assistant and added a nested FAQ page specific to that product.	March 17, 2025
Added account unlinking instructions	Instructions were added in Unlinking your AWS Partner Central account from an AWS Marketplace account.	January 15, 2025
Added new managed policy and updates to existing	Added the AWSPartne rCentralSellingRes ourceSnapshotJobEx ecutionRolePolicy managed policy. For more information, see AWSPartne rCentralSellingResourceSnap shotJobExecutionRo lePolicy. Updates to: AWSPartnerCentralFullAccess , AWSPartnerCentralO pportunityManageme nt, AWSPartnerCentralS andboxFullAccess.	December 4, 2024
New AWS Partner Assistant	AWS Partner Assistant is a generative AI-powered	November 25, 2024

	chatbot for AWS Partners. It is accessible from both Partner Central and AWS Marketplace Portal (AMMP).	
Added new managed policy	Added the AWSPartne rCentralFullAccess AWS managed policy. For more information, see AWS managed policy: AWSPartne rCentralFullAccess.	November 18, 2024
Added managed policy	Added the AWSPartne rCentralOpportunit yManagement AWS managed policy. For more information, see AWS managed policy: AWSPartne rCentralOpportunit yManagement.	November 14, 2024
Added managed policy	Added the AWSPartne rCentralSandboxFul lAccess AWS managed policy. For more informati on, see AWS managed policy:  AWSPartnerCentralS andboxFullAccess.	November 14, 2024
Clarification	Updated linking accounts prerequisites for clarity.	June 5, 2024
<u>First release</u>	First release of the AWS Partner Central Getting Started Guide.	November 10, 2023